



**UNIVERSITY OF TORONTO**  
**FACULTY OF APPLIED SCIENCE & ENGINEERING**  
Troost Institute for Leadership Education in Engineering

## **Community Animator**

### **2 Positions Available**

### **Purpose**

ILead (Troost Institute for Leadership Education in Engineering) is forming a dynamic team of student leaders who will work together to cultivate a community that values leadership development in the Faculty of Applied Science & Engineering. Two Community Animators will be part of this team, along with a Digital Content Specialist, Photographer, and four Leadership Lab Facilitators.

Under the supervision of the Special Programs Coordinator and other ILead staff, the Community Animators (x2) will work together to develop innovative and inclusive activities that build awareness of ILead and inspire the engineering community to engage with leadership development. Community Animators are creative, out-of-the box thinkers with a strong desire to build unique, meaningful in-person activities. ILead does not know what these activities will look like, so the ideal candidate is comfortable with ambiguity and is willing to try to new things!

### **Qualifications**

#### **Education:**

Current undergraduate or graduate engineering students.

#### **Skills and Experience:**

- Develop and implement creative initiatives (e.g., campaigns, events, physical installations, posters, activities)
- Collaboratively generate ideas
- Develop content for social media platforms to promote initiatives
- Communicate with enthusiasm and clarity
- Passion for leadership development
- Prioritizing multiple competing deadlines
- Giving and receiving effective feedback

## **Duties**

### **Ideate**

- Brainstorm ideas for activities
- Create proposals for ideas that address target audience, resources, content etc...
- Seek and integrate feedback from your supervisor, ILead staff, student team, and the broader student body

### **Execute**

- Plan the logistical elements of the activities (e.g., room booking, catering, order supplies) with the support of your supervisor
- Lead day-of activities including but not limited to set-up, take down, volunteers, and flow of students through your activities

### **Promote**

- Develop content to promote the activity that maximizes ILead's social media

### **Collaborate – Community Animators**

- Effectively work with another Community Animator to ideate and execute
- Attend weekly Community Animator meetings

### **Collaborate - Student Team**

- Attend monthly student team meetings to provide updates on your role, listen to updates from other student team members, and seek and provide feedback
- Participate in training session to develop personal leadership awareness and team skills
- Engage in personal development planning and continuous skill improvement with the support and mentorship of ILead staff and other members from the student team

## **Hours and Compensation**

- September 2017 – April 2018
- 60 hours per semester
- \$15/hr

## **Application Materials**

- Cover letter and resume