



UNIVERSITY OF TORONTO

FACULTY OF APPLIED SCIENCE & ENGINEERING

Troost Institute for Leadership Education in Engineering

Student Clubs Liaison

Job ID 176257

Purpose

Troost ILead (Troost Institute for Leadership Education in Engineering) is a dynamic leadership education program in the Faculty of Applied Science and Engineering. ILead is putting together a group of energetic students to support our Programming Team.

The goal of this role is to foster a supportive community within the Engineering Clubs ecosystem and build awareness and buy-in for ILead's programs geared towards club leaders.

Qualifications

Education

Current undergraduate engineering students.

Skills and Experience

- Networking: The ideal candidate has had success in building their own professional or organizational network, and is comfortable reaching out to people they have no previous relationship with
- Ideally someone with club experience and many connections in the student club space
- Marketing, promotions, or event planning experience would be an asset
- Persistence and resourcefulness in reaching out to organizations and individuals that may not be responsive is key
- Punctual, creative team player, can work independently, take initiative, is receptive to feedback, and communicates professionally

Duties

- Outreach to and connecting with student organizations and new club leaders with the goal of increasing knowledge and participation in ILead's club-oriented programs and other ILead initiatives
- Actively promoting to and recruiting individuals for ILead club initiatives
- Maintaining and growing the 'UofT Skule Club Leaders' Facebook Page and associated events.
- Assisting in the planning of events or workshops that target club leaders
- Profiling clubs and keeping the club database up-to-date

Work-study Community

- Attend monthly work-study group meetings to connect with other students doing similar work, participate in community activities, and seek and provide feedback.
- Participate in training sessions to develop personal leadership awareness and team skills
- Engage in personal development planning and continuous skill improvement with the support and mentorship of Troost ILead staff and other students.

Hours and Compensation

- 9-12 hours/week
- \$15/hour

Application Materials

- Through CLNx